

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County**
(Formerly Known as the Workforce Investment Board)

YOUTH COMMITTEE MINUTES

Date: Friday, October 16, 2015
Time: 9:00 a.m.
Location: Department of Social Services, 3433 South Higuera Street, 1st Floor, Room 101

Present: Karen O'Brien
Excused: None
Guests: Shelly Belemonte, Scott Black, Jeyde Cardenas, Danielle Christensen, Natalie Dorris, Jennifer Hart, Dawn Hinchman, Marie Hughes, Kevin Kuhn, A'Jah Love, Patrick McGuire, Norma Flores Perez, D.J. Pittenger, Marci Powers, Sandra Rademacher, M.F. Specchierla
Staff: Dawn Boulanger, Marisol Garcia, Michael Coughlin

1. Call to Order:

Chair Karen O'Brien: called the meeting to order at 9:11 A.M.

Quorum Not Reached

Committee Membership Not Established as of 10/16/15; Informational Meeting Only.

2. Public Comment:

Chair O'Brien: opened the floor to public comment.

Patrick McGuire and Marisol Garcia spoke about the 2015 Workforce Development Board Youth Conference, entitled "Bridges Out of Poverty for Youth" held on August 17, 2015, thanking everyone for attending. For more information about the conference, please go to: www.SLOWorkforce.com

3. Information/Discussion/Action Items:

3.1 Discussion of Youth Committee Roles, Responsibilities and Membership

Dawn Boulanger (Staff) presented an overview and brief history of the Workforce Development Board (WDB) and its Youth Committee (YC); describing the vision, purpose, and membership requirements of the YC.

Chair O'Brien: opened the floor to public comment.

Dawn Hinchman, Patrick McGuire and D.J. Pittenger: speak

3.2 Discussion of Youth Workforce Services Currently in Place

Danielle Christensen (Henkels & McCoy) presented an overview of the Workforce Innovation and Opportunity Act (WIOA) Youth Program and its services including a brochure, which is available as an addendum to the agenda.

Chair O'Brien: opened the floor to public comment without response.

3.3 Discussion of Youth Committee Meeting Schedule

Chair O'Brien requested feedback from the guests regarding the schedule for future meetings. The attendees recommended meeting monthly over the next four months before reverting to the previously established schedule of bimonthly meetings on even months. Additionally, the attendees recommended that the meetings be held late in the afternoons. It was also recommended that Youth Committee Meetings be held on a rotating schedule at various locations throughout San Luis Obispo County. Chair O'Brien directed staff to conduct an online poll of the attendees to decide the best meeting dates and times for the Youth Committee.

Please Note: Upon completion of the polling, it was determined that the Youth Committee will meet from 3:30 p.m. to 5:00 p.m. on the 3rd Thursday of meeting months.

4. Next Meeting:

November 19, 2015 at 3:30 p.m.
Department of Social Services
3433 South Higuera Street, Third Floor, Room 358
San Luis Obispo, CA

5. Adjournment:

Chair O'Brien: adjourned the meeting at 10:09 A.M.

I, Michael J. Coughlin, Administrative Support Clerk of the Workforce Development Board of San Luis Obispo, and its committees, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Friday, October 16, 2015 by the Youth Committee of the Workforce Development Board of San Luis Obispo County.

Michael J. Coughlin, Workforce Development Administrative Support

Dated: October 28, 2015