

**WORKFORCE INVESTMENT BOARD
Of San Luis Obispo County**

Youth Council Minutes (Draft - FINAL)

PLEASE NOTE: The following minutes were not approved by the Youth Council due to the inability to reach quorum at the final meeting.

Date: Wednesday, March 11, 2015
Time: 4:00 PM
Location: DSS, 3433 S. Higuera Street, San Luis Obispo, CA - 1st Floor, Room 101

Present: Patrick McGuire, Sandra Bourbon, Dawn Hinchman, Jessica Thomas, Danielle Christensen, Kristin Lima
Excused: Chris Cronan, Matthew Green, Charles Headington, Kevin Kuhn, Celena Malarkey, Karen O'Brien, Melissa Roberts, Tracy Schiro, Jim Salio, Emma Tabbara,
Staff: Reva Rear, Dawn Boulanger, Michael Coughlin, Marisol Garcia, Grace Mann
Guests: D.J. Pittenger, Dr. Martin Meltz, Charlotte Johnson (Henkels & McCoy)

1. Call to Order and Introductions

Chair Patrick McGuire: called the meeting to order at 4:06 PM. **Quorum Not Reached.**

2. Public Comment

Chair McGuire: opens the floor to public comment.

Dr. Martin Meltz: Announced the Exploration Station, located in Grover Beach, has reopened.

Charlotte Johnson (Henkels & McCoy): Discussed Youth Carryover Funding and described the related services as well as the challenges facing Henkels & McCoy.

3. Consent Items

- 3.1 Approval of the December 10, 2014 Minutes
- 3.2 Appoint DJ Pittenger to the Youth Council
- 3.3 Appoint Dr. Martin L. Meltz to the Youth Council

Quorum Not Reached. Consent items 3.1, 3.2 and 3.3 were held over for a vote at the next Youth Council Meeting on Wednesday, April 8, 2015.

A revised version of item 3.3 is available as an addendum to the agenda.

4. Information/Discussion/Action Items:

4.1 Receive update on usage of PY 13-14 WIA Youth carryover funds

Dawn Boulanger (Staff) presented the informational item, which is available as part of the agenda stating that the Executive Committee approved Henkels & McCoy (H&M) Greensmart's proposal which is twofold, Intensive Work Readiness training for In-School Youth and assisting with preparation for the expansion of H&M services beyond Paso Robles in PY 15-16.

Chair McGuire: opens the floor to public comment with no response.

4.2 Approve extending the meeting time of the Youth Council to 1 ½ hours

Quorum Not Reached. Item 4.2 was held over for discussion and a vote at a future Youth Council Meeting.

- 4.3 a) Review Draft PY 15-16 WIOA Youth Services Contract Scope of Work and Budget and
b) Direct Staff to forward PY 15-16 Youth Contract to the WIB Executive Committee for approval at the April 08, 2015 meeting.

Quorum Not Reached. Item 4.3 was forwarded to the WIB Executive Committee for a vote at the Wednesday, April 8, 2015 meeting.

4.4 Receive update on Youth Employment Services Forum planning

Ms. Boulanger presented the discussion item and requested direction from the Council as to what is the projected audience and who is envisioned to be presenters. Additionally, Ms. Boulanger inquired input about inviting the California Workforce Association (CWA) to make a presentation at the event.

Chair McGuire: opens the floor to public comment.

Dr. Martin Meltz and Charlotte Johnson (Henkels & McCoy): speak

The Council recommended the primary focus of the Youth Employment Services Forum should be creating networking opportunities with community partners and disseminating information about Youth Services to the public with a secondary focus on providing information about programs to local youth. The Council also recommended approaching local service providers and experts as presenters. Additionally, the Council expressed interest in making the Forum an annual event.

4.5 Discuss WIOA Youth Committee

Ms. Boulanger presented the informational item, which is available as part of the agenda, describing the impacts that implementation of the Workforce Innovation and Opportunity Act (WIOA) will have on the Youth Council. These impacts include changes to the membership, role and responsibilities of the Youth Council as it becomes the WIOA Youth Committee.

Chair McGuire: opens the floor to public comment.

Dr. Martin Meltz and Charlotte Johnson (Henkels & McCoy): speak

5. Contractor Committee Reports

5.1 Receive PY 2014-15 Quarter 2 Goodwill/Cuesta WIA Youth Services contractor committee report

Chair McGuire presented the report to the Council, which is included in the agenda. Due to time constraints, there was no discussion.

5.2 Receive PY 2014-15 Quarter 2 Henkels & McCoy GreenSmart WIA Youth Services contractor committee report

Chair McGuire presented the report to the Council, which is included in the agenda. Due to time constraints, there was no discussion.

6. Next Meeting: April 8, 2015
4:00 PM
DSS, 3433 South Higuera Street, SLO
1st Floor, Room 101

7. Adjournment: The meeting was adjourned at 5:21 PM

I, Michael J. Coughlin, Administrative Support Clerk of the Workforce Investment Board of San Luis Obispo, and its committees, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Wednesday, March 11, 2015 by the Youth Council of the Workforce Investment Board of San Luis Obispo County.

Michael J. Coughlin, WIB Administrative Support

Dated: March 18, 2015