

**WORKFORCE INVESTMENT BOARD
Of San Luis Obispo County**

Youth Council Minutes

Date: Wednesday, April 9th, 2014
Time: 4:00 PM
Location: DSS, 3433 S. Higuera Street, San Luis Obispo, CA 3rd Floor, Room 358

Present: Patrick McGuire (Chair), Jim Salio (Vice Chair), John Collins, Matthew Green, Nikita Bullard

Excused: Jessica Thomas, Celena Malarkey, Chris Cronan, Tracy Schiro

Staff: Susan Hoffman (County Counsel), Dustin Ensign, Reva Bear, Felipe Gonzalez

Guests: Jenn Kirn (Cuesta), Jon Rubins, Charlotte Johnson, David Ryal, and Rosa Morales (Henkels & McCoy)

Call to Order and Introductions

Chair Patrick McGuire called the meeting to order at 4:08 PM. At this time there is **no quorum**. Informational and Discussion items will be reviewed

Public Comment

No Public Comment.

Information/Discussion/Action Items:

4.1 Review Henkels & McCoy, Inc. Youth Intake Forms:

David Ryal of Henkels & McCoy, Inc. provided forms used during a standard youth intake with the GreenSmart program which were included in the agenda packet. He spoke on the successes that have occurred while using the forms and how they are beginning to network in North County. Charlotte Johnson commented that there were a few pieces of information that belonged on the handout information that were not present. Jenn Kirn voiced her concern regarding the practice of making copies of birth certificates during intake. The representatives assured the council that the copying of birth certificates was used to establish household status. Matthew Green asked if the question of if the applicant has ever participated in the WIA program could be included and Mr. Ryal confirmed that all youth are being screened for previous participation in the WIA program. John Collins presented the question if the youth are being screened who have disabilities if they have a ticket to work or Social Security. If the youth does, Member Collins asked that they be referred to the America's Job Center of California for additional support.

4.2 Brown Act Presentation

Susan Hoffman of County Counsel gave a PowerPoint presentation on the Brown Act and its importance in executing public meetings properly. She answered questions during her presentation ranging from the proper way to count abstentions during a vote and what constitutes a serial meeting. Chair McGuire requested that a PDF version of the PowerPoint presentation be created and emailed to the members and associates of the Youth Council.

4.3 Discuss Membership Roster and New Membership

Chair McGuire spoke with WIB support staff about sending out a mass email to existing members of the Youth Council to ensure all members still have availability to attend. Support staff assured that the email would be sent out. Chair McGuire also urged recruitment of new members in the expectation of losing members with the mass email inquiry. Reva Bear also notified the Youth Council that the mandated positions must be considered when discussing new membership and that at the moment the council has all representation for all mandated positions.

4.4 Receive update on EVC Presentation

Dawn Boulanger updated that Christine Rodgers from the Economic Vitality Corporation or EVC will be presenting at the next Youth Council meeting in June. Chair McGuire also asked to see some information on WorkKeys and Ms. Bear assured the council that if the program had any youth applications, it would be shared with the Youth Council.

4.5 Receive update on Youth Service Award ad-hoc committee

Ms. Boulanger reported that the Doodle event invitation and emails would be sent to the members of the council that expressed interest from the last meeting. Susan Hoffman expressed urgency in holding the meeting as soon as possible so that it would be in accordance with the Brown Act regulations and wording of the ad-hoc committee creation.

4.6 Receive update on Chair McGuire's participation in Cuesta Youth Program monitoring:

Patrick gave a brief report on the Youth Monitoring process he observed at the Family Resource Center. The employer and the youth both had a great working relationship and the youth seemed quite animated and motivated while in the job.

Future Discussion Items/New Business

Next Meeting:

4:00 PM
Wednesday, June 11, 2014
DSS, 3433 South Higuera Street, SLO, 3rd Floor, Room 358

Adjournment: Meeting adjourned at 4:50 PM.