

WORKFORCE INVESTMENT BOARD
Of San Luis Obispo County

YOUTH COUNCIL MINUTES (DRAFT)

Date: Wednesday, April 10, 2013

Time: 4:00 PM

Location: DSS, 3433 S. Higuera, San Luis Obispo, 3rd Floor, Room 358

Present: Patrick McGuire, Sandra Bourbon, Matthew Green, Domenic Santangelo, Celena Malarkey, Nikita

Excused: Jim Salio, Tracy Schiro, Charles Headington, Chris Cronan

Staff: Reva Bear, Sandra Hernandez, Dawn Boulanger

Guest: Jennifer Kim

Call to Order

Chair Patrick McGuire called the meeting to order at 4:13 PM.

Public Comment/Announcements:

A request was made to direct staff to add to the next Youth Council agenda a discussion item on Carryover Funds, with the intent to present recommendations to the next Executive Committee meeting.

Consent Items:

3.1 Approval of October 10, 2012 meeting minutes. Correction to the minutes to reflect that under the section "Youth Strategies" two graduating youth have received their diplomas not GEDs.

Unanimously Approved

Information/Discussion/Action Items:

4.1 Youth Board Member Nominations – The council is asked to approve the appointment of Melissa Roberts to fill a vacant Parent Representative and add four additional youth members to the Youth Council Board. These youth are out-of-school youth and will bring a broader view of the needs that local youth face in our community to the council. The youth representatives are; Emma Tabbara, Isabella Gonzalez, Merary Salgado and Yesenia Sarabia.

Motion: Matthew Green

Second: Dominic Santangelo

Motion Passed Unanimously

4.2 Discuss and Review Meeting Schedule – The council discussed the need to revise the current meeting schedule from a quarterly meeting to every other month meeting (Feb, April, June, Aug, Oct, Dec). This will provide the council the opportunity to discuss youth funding priorities, projects and local needs on a more in-depth level. A survey will be sent to council members requesting dates and times for the meetings, with the next regularly scheduled meeting to be held in June.

Motion: Sandra Bourbon

Second: Dominic Santangelo

Motion Passed Unanimously

4.3 Review PY 12-13 Program Results – Reva Bear provided a handout to the council members outlining the final results of the program year 2012-2013. The review was conducted by Goodwill Industries from January 28 thru February 1, 2013. The review consisted of an entrance conference, on-site interviews at the Youth One Stop Center, on-site work experience interviews, fourteen (14) case files reviewed and review of applicable policies and procedures for PY 2012-

2013. Fiscal review was conducted by Goodwill Industries Finance Department. The process has concluded with no outstanding findings.

4.4 3rd Quarter Performance Report – Jenn Kirn updated the council on the 3rd Quarter Performance Results.

- 70% of enrollments by March 30 was contracted goal
- (41) youth currently served-contracted goal is(49)
- (24) in-school youth enrolled-contracted goal is (25)
- (17) out-of-school youth enrolled-contracted goal is (45)
- (98) youth in follow-up
- (14) youth have been placed in work experience with (10) to be placed in the next two weeks
- 350-400 people use the Youth One-Stop Center on a monthly basis

John Muir Charter School will hold its graduation on June 28, 2013, location to be determined at a later date. (15) Youth are currently enrolled with the school and 5-10 youth (50% WIA) will be graduating and receiving their diplomas.

The Youth One-Stop has applied to become a center for the National Retail Federation Certificate Program, which provides online training to receive a certificate in customer service. This will help specific youth who have not received their GED or diploma to be marketed to potential employers for jobs.

Future Agenda Items/New Business:

Next meeting: June 12, 2013
4:00 – 5:00 PM
DSS, 3433 S. Higuera, 3rd Floor, Room 358
San Luis Obispo, Ca

Adjournment:
Meeting was adjourned at 5:10 PM