



**WORKFORCE INVESTMENT BOARD
OF SAN LUIS OBISPO COUNTY
YOUTH COUNCIL**

Minutes

Date: Wednesday, January 11, 2012
Time: 4:00 PM
Location: Business and Career One-Stop, 880 Industrial Way, 3rd Floor, SLO

Present: Patrick McGuire (WIB), David Bender (COE), Sandra Bourbon (HASLO), Charles Headington (WIB), Jim Salio (Probation), Matthew Green (Cuesta College) and Lucy Bumanglag (EDD)
Excused: Lee Collins (WIB) and Tracy Buckingham (for Lee Collins) Domenic Santangelo (California Conservation Corps), Lisa Kelley (Parent)
Staff: Nick Schultz (WIB), Reva Gonzales (Admin Entity) and Julie Stevens (Admin Entity)
Guest: Jennifer Kirn (Cuesta College) and Grace Schoch-Manzano (EDD)

Call to Order

Chair Patrick McGuire called the meeting to order at 4:00 PM.

Public Comment/Announcements:

None

Consent Calendar:

Approval of October 12, 2011 Meeting minutes.

Motion to Approve Minutes

Motion: C. Headington

Second: S. Bourbon

Motion Passed Unanimously

Information/Discussion/Action Items:

ACTION: Membership: Patrick McGuire inquired if the Youth Council dates & time worked for the membership as it does not work for him in the next upcoming months; Jim Salio, Vice-Chair, will chair the meetings Patrick cannot attend pending we have enough WIB members in attendance (Chuck Headington & Grace Schock-Manzano). Grace Schock-Manzano's WIB application is set to go before the San Luis Obispo Board of Supervisors on Tuesday, Jan. 17, 2012; it was agreed upon that the future 2012 dates & time of the Youth Council meetings were agreeable to everyone.

Celena Malarkey Youth Council Member application; Celena is a youth who works at the Youth One-Stop and is former participant.

Motion to recommend approval of Celena Malarkey's Youth Council Member application to the full WIB at the Thursday, February 2, 2012 meeting.

Motion: J. Salio
Second: M. Green
Motion Passed Unanimously

Mr. Lee Collins, representative of the Department of Social Services (DSS) Resignation Letter to the Youth Council;

Ms. Tracy Buckingham, Youth Council Member application; Tracy Buckingham is the Assistant Child Welfare Services Director with DSS and would be a One-Stop Career Center System Partner on the Council.

Motion to accept Lee Collins resignation from the Youth Council and recommendation of Tracy Buckingham's application for his replacement to the full WIB at the Thursday, February 2, 2012 meeting.

Motion: M. Green
Second: S. Bourbon
Motion Passed Unanimously

DISCUSSION: Discussion and review on the Fiscal Status Update; Nick Schultz referred to attachment and reviewed expenditures to date on major cost category in the contract and projections for the remainder of the year; at this time, it is predicted that expenditures will fall right at 85% of the contract budget by June 30, 2012; a majority of the expenditures will occur in the March – May time frame due to the timing of paid work experiences. The Admin Entity has no immediate concerns regarding Cuesta's ability to expend its contract.

ACTION: Discuss and recommend including training in nontraditional occupations for women and girls and pre-apprenticeship training in youth programs – Nick Schultz would like to determine from the committee what nontraditional occupations for women and girls the Youth Council could identify; Matthew Green indicated Cuesta's Career Technical Education Department had someone research this topic which generated a list of identified fields for women; could build on list received; Matthew will get the information to Administrative Entity staff. Pre-apprenticeship training was also discussed as a possible youth activity.

The Youth Council recommends to the full WIB and the Admin Entity that contractors report on progress towards providing training in nontraditional occupations for women and girls and efforts to include pre-apprenticeship training in youth program activities and that language promoting efforts in these areas be included in all future Request for Proposals (RFP).

Motion: P. McGuire
Second: L. Bumanglag
Motion Passed Unanimously

INFORMATION: Jenn Kirn reported on Youth Service Provider through the end of December;

- 26 In-School youth enrolled;
- 33 Out-of-School youth enrolled;
- Total of 61 enrolled;
- GED Prep (located out of the Youth One-Stop) in November – December, 9 have taken & passed their GED;
- Hired Life Coach, Linda Sainz; youth have been very receptive;
- Two (2) youth have completed Individual Training Accounts (ITA); both carpooled to Saturday classes 9 AM to 5 PM for 5 weeks and completed their volunteer hours needed; currently working in Paso Robles;

- Four (4) youth applied for scholarships through the Dwight Verde foundation; of the 4, 2 were rejected and the remaining are in the finalist round.

Challenges currently are Parent Connection due to transportation issues & youth not seeing its value; Job Developer stationed out of the Family Resource Center in Los Osos is not having the connection of the out-of-school youth as it should have; Jim Salio recommended posting flyers at the bulletin boards at Ralphs and Carlock's Bakery.

Jenn requested the next Youth Council meeting be at the Youth One-Stop; she would like to show the changes made since the July 2011 meeting.

Future Agenda Item/New Business:

Matthew Green – the EVC subcommittee is sponsoring & coordinating a Job Fair with Cal Poly and Cuesta; currently seeking employers who are actively seeking students or graduates; the date of Cal Poly's job fair is Feb. 23 and Cuesta's is March 28; Cuesta's focus is for local employers to employ current students or graduates. Employer charge for the Job Fair is \$125 for Cal Poly and \$50 for Cuesta.

Reva Bear – RFP update; RFP is due on Friday, January 13 and will be evaluated on Monday, January 30, 2012.

Nick Schultz – Federal Funding; good news on the federal spending bill results which have WIA at near level funding from previous funding year. This will leave local allocation subject to any changes via the distribution formula.

Nick Schultz - Funding Opportunities are now a standing item on Executive Committee meetings; Susan Hoffman brought to Nick's attention that Funding Opportunities need to be approved pre-award based on an application; grants of interest will be communicated on a regular basis at this new standing item for future meeting agendas.

Nick Schultz – Update on the Strategic Plan; although our Plan had moved through a complete local process, it and along with all 48 other local plans had been rejected by CWIB and a new Q&A had been distributed. However, via letter from CWIB yesterday, the additional Q&A was now suspended and the local plan modification process was complete.

Next meeting: April 11, 2012
4:00 – 5:00 PM
Youth @ the One-Stop
191 South Oak Park, Grover Beach, CA

Adjournment:

Meeting was adjourned at 4:51 PM