



**WORKFORCE INVESTMENT BOARD
OF SAN LUIS OBISPO COUNTY
YOUTH COUNCIL**

Minutes

Date: Wednesday, January 12, 2011

Time: 4:00 PM

Location: One-Stop, 880 Industrial Way, 3rd Floor, San Luis Obispo

Present: Mia Spear (for David Bender), Patrick McGuire, Sandra Bourbon, Matthew Green (Cuesta College), Jim Salio and Jennifer Kirn (Cuesta College)

Excused: Lucy Bumanglag, Domenic Santangelo, Alfredo Del Pilar, Charles Headington, Lisa Kelley, Tracy Lang-Wood and Amanda Viau

Staff: Nick Schultz (DSS), Reva Gonzales (DSS) and Julie Stevens (DSS)

Call to Order

Chair Patrick McGuire called the meeting to order at 4:01 PM

Public Comment:

None

Consent Calendar:

- Minutes from July 14, 2010 meeting; typing error, Sandra Bourbon's name is listed twice in the excused line.
- Minutes from November 10, 2010 meeting; Jennifer Kirn made the following corrections for the 1st Quarter numbers; 33 carryover youth in-school (instead of 26); 5 enrolled youth in-school (instead of 6); 2 enrolled out-of-school (instead of 3).

Unanimous consent to approve as amended.

Information/Discussion Item:

1. Provider Service Provider Update

Jennifer Kirn reported Cuesta's is doing very well. Has already met 2nd quarter performance outcomes for enrolling in-school youth; leasing vehicles with funride has been successful for the youth; paying youth wages based on the area wage base, more competitive; still in negotiations with landlord for South County space, there would be an upfront cost for IT \$37k. Jenn is optimistic there will be funding for the start-up costs; Nick and Reva mentioned there is carryover and

ARRA carryover money; the Department of Social Services Contract Division would prefer to do one change order at a time, DSS would need the lease costs to be able to do this change order, Cuesta would need to get bids for new Youth computers, which are needed, and furniture. Matthew Green indicated that no WIA funds will be used for tenant improvements, will go towards furniture and supplies, costs will be separate. Landlord is willing to be ADA compliant. Unit 9 & 10, 191 Oak Park is a great location; it would be a 2000 sq. ft.

- Youth Job and Resource Fair– April 13 (SLO) & May 4 (Five Cities & Paso) from 5:00 – 7:00 PM.

2. RFP Update

Reva referred the timeline handout; discussed the topics of the RFP subcommittee meetings regarding the demographics from North and South County; different groups of youth that cost the most if intervention does not happen now. Bidders' conference will be Feb. 9, 2011 from 2 PM – 4 PM at DSS Conf. Room 115; the RFP selection committee will notify the Admin Entity of their recommendation on March 7, 2011. Reva will add the Action Item onto the Youth Council Agenda for the March 9 meeting. Reva will send Patrick the RFP as he would like to review & compare it to the last one. The RFP will be posted to the WIB Website.

Future Agenda Item/New Business:

Reva recommended that Matthew Green bring the options for summer program to the March meeting.

Reva would like to discuss Cuesta's eligibility and their local barriers at the next meeting as it will need to be spelled out and included into the next local plan.

Patrick would like the Youth Council to make recommendations to populate the Youth tab on the WIB website.

Patrick McGuire announced his semester schedule will allow him to attend all future Youth Council meetings, until further notice.

Next meeting: Wednesday, March 9, 2011
 4:00 – 5:00 PM
 880 Industrial Way, San Luis Obispo

Adjournment:

Meeting was adjourned at 5:00 PM