

**WORKFORCE INVESTMENT BOARD
of San Luis Obispo County**

WIB MEETING MINUTES

Date: Thursday, August 6, 2015
Time: 8:00 a.m.
Location: America's Job Center of California, 880 Industrial Way, San Luis Obispo, CA

Present: Carl Dudley, Kirk Coviello, Scott Black, Lee Collins, Kristin Flynn, Aline Graham, Kevin Kuhn, Michael Manchak, Louise Matheny, Grace Schoch-Manzano, Mark Simonin, Biz Steinberg, Courtney Taylor, Thomas Wood
Absent: Pam Avila, Phillip Koziel, Verena Latona-Tahlman, Patrick McGuire, Karen O'Brien, Scott Smith Gil Stork
Guests: Allison Schiavo (Goodwill), James J. Brescia (County Office of Education), Eileen Rohlfing (EDD), Adriana Kuhnle (EDD), Luciano Santini (EDD), Lori Pena (SLO Office of Education), Danielle Christensen (Henkels & McCoy)
Staff: Leslie Kraut (County Counsel), Reva Bear, Marisol Garcia, Michael Coughlin

1. Call to Order:

Chair Carl Dudley: called the meeting to order at 8:04 a.m. **Quorum.**

2. Public Comment:

Chair Dudley: opened the floor to public comment without response.

3. Presentations:

3.1 County Office of Education Career Pathways Grant

James J. Brescia (County Office of Education) presented an overview of the San Luis Obispo Partnerships in Education (SLOPE) Program funded by the California Career Pathways Trust, which is available as an addendum to the agenda.

Chair Dudley: opened the floor to public comment without response.

3.2 Countywide Employer and Job Seeker Services for PY15/16

Marisol Garcia (Staff) provided a demographic overview of San Luis Obispo, entitled "Guiding America's Job Center of California (AJCC) Community-Based Services", which is available as an addendum to the agenda. Allison Schiavo (Goodwill) presented the new community-based service delivery model for the AJCC, which is available as an addendum to the agenda.

Chair Dudley: opened the floor to public comment without response.

4. Consent Items:

4.1 Approval of the May 7, 2015 Minutes

The Board approves consent item 4.1.

Motion: Biz Steinberg

Second: Aline Graham

Abstentions: None

Motion Passed Unanimously

5. Action/Information/Discussion:

5.1 Receive and Approve Recommendations for Workforce Development Board Membership, Structure and Bylaws Consistent with the Workforce Innovation and Opportunity Act (WIOA)

Reva Bear (Staff) presented the action item, which is available as part of the agenda. Ms. Bear noted that the recommendations were made by the Workforce Development Board Membership and Bylaws Ad Hoc Committee which was appointed in February of 2015 in preparation of the transition from the Workforce Investment Act (WIA) to the Workforce Innovation and Opportunity Act. Upon endorsement by the Workforce Investment Board, the recommendations will be brought to the San Luis Obispo County Board of Supervisors for approval.

Chair Dudley: opened the floor to public comment without response.

The Board approves the recommendations for changes to the composition, structure and bylaws of the Workforce Development Board (WDB) to fully align with the Workforce Innovation and Opportunity Act (WIOA).

Motion: Kevin Kuhn

Second: Michael Manchak

Abstentions: None

Motion Passed Unanimously

6. Reports:

6 Reports:

Chairman/Executive: Chair Dudley noted that the Executive Committee (EC) met on June 17, 2015 and July 8, 2015. The EC approved the PY 15/16 AJCC Operator Contract; Approved the PY 15/16 local area budget; Approved the PY 15/16 Subrant Agreement with the State of California; Received the amended Henkels & McCoy PY 14/15 Youth Services Contract, and appointed Pam Avila as Chairperson of the Business Council.

Business Council (BC): In BC Chair Pam Avila's absence, Kirk Coviello (Member) noted that the BC met on June 16, 2015 and discussed the responsibilities of the Chair and Vice Chair; electe Dawn Hinchman as Vice-Chair and began discussing an industry sector of focus for PY 15/16 activities. Additionally the BC conducted a webinar on July 28, 2015 to further discuss an industry sector of focus for PY 15/16 activities. The BC will meet again on August 18, 2015.

WIOA Implementation Ad Hoc Committee: Ms. Garcia noted the Ad Hoc committee will continue to operate throughout the year. The WIOA Implementation Ad Hoc Committee will meet again on August 31, 2015.

Central Coast Planning Region (CCPR): Ms. Bear noted that the CCPR meets monthly and is currently working on a slingshot proposal to accomplish income mobility through workforce and economic development and education.

6.1 Administrative Entity Update

Lee Collins (Member) presented the report, which is available as an addendum to the agenda, noting that the year ended with a total of 85.27% of funding expended.

6.2 WIB/EXEC Provider Performance Reports

- a) Receive One-Stop Operator Report
- b) Receive Youth Services / Cuesta Report
- c) Receive Review Green Smart Youth Services Report

Marisol Garcia (Staff) presented the reports to the Board which are available as part of the agenda.

Ms. Garcia noted that the WIB is sponsoring a youth conference on August 17, 2015 entitled "Bridges Out of Poverty for Youth" and invited the WIB Members and guests to attend.

Chair Dudley advised the Board that beginning on February 14, 2016, the Workforce Development Board will meet room 101 at the Department of Social Services, 3433 South Higuera Street in San Luis Obispo.

7. Next Meeting:

November 5, 2015
8:00 – 10:00 AM
America's Job Center of California
880 Industrial Way, 3rd Floor
San Luis Obispo, CA

8. Adjournment:

Chair Dudley: adjourned the meeting at 9:28 A.M.

I, Michael J. Coughlin, Administrative Support Clerk of the Workforce Investment Board of San Luis Obispo, and its committees, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Thursday, August 6, 2015 by the Workforce Investment Board of San Luis Obispo County.

Michael J. Coughlin, WIB Administrative Support

Dated: August 15, 2015