

WORKFORCE INVESTMENT BOARD
Of San Luis Obispo County

Meeting Minutes

Date: Thursday, August 1, 2013
Time: 8:00 AM
Location: Business and Career Center, 880 Industrial Way, SLO

Present: Carl Dudley, Louise Matheny, John Collins, Lee Collins, Kirk Coviello, Dr. Julian Crocker, Aline Graham, Sara Kennedy, Phillip Koziel, Kevin Kuhn, Verena Latona-Tahlman, Patrick McGuire, Grace Schoch-Manzano, Scott Smith, Elizabeth Steinberg, Gil Stork, Deborah Wharton, Thomas Wood

Excused: Scott Black, Thea Chase, Kimm Daniels, Charles Headington, Michael Manchak, Karen O'Brien

Staff: Nina Negrante for Susan Hoffman (County Council), Tracy Schiro (DSS), Reva Bear (DSS) Dawn Boulanger (DSS), Sarah Hayter (DSS), Chenoa Wilkerson (DSS)

Guest: Matthew Green (Cuesta), Andrew Moreno (EVC), Kathy Marcove (Goodwill), Venise Jones (ResCare), Laura Segura (Verizon Phone and Wireless), Dawn Legg (Topaz Solar Farms)

Call to Order and Introductions

Chair Carl Dudley called the meeting to order at 8:00 AM. **Quorum at this time.**

Public Comment

Tracy Schiro introduced new DSS staff to the Administrative Entity team: Program Manager Dawn Boulanger, Program Review Specialists Chenoa Wilkerson and Sarah Hayter.

Presentations

3.1 First Solar-Topaz Solar Farms by Dawn Marie Legg –A PowerPoint presentation was given about the Topaz Solar Farm in Carrizo Plain. First Solar makes panels, develops projects, builds projects, operates and maintains the equipment. After project permitted in development stage before construction it is sold to an energy entity. The energy entity which bought it is MidAmerican Energy. Total output capacity is 550 megawatts; equals 160,000 average California homes which is underestimated. The project began at the end of 2011 and official construction end date is 2015. Residents of San Luis Obispo County make up 58% of the project's workforce. Currently there are approximately 500-600 employees and upon completion there will be 15-20 full time jobs. The largest job class within the 58% is the classification CW (Construction Worker) class through the IBEW. Lifespan of plant is 25 years after which plant will be dismantled.

Consent Items

4.1 Motion to Approve May 16, 2013 WIB Meeting minutes.

Motion: Gil Stork
Second: Elizabeth Steinberg
Abstained: Lee Collins
Motion passed unanimously

4.2 WIB Member Nominations – removed from agenda by Chairman Dudley

Action/Information/Discussion

5.1 Introduction of New Members – Deborah Wharton of F. McLintocks was introduced and welcomed to the WIB. Karen O'Brien of San Luis Sports Therapy (not present) was announced.

5.2 Election of Officers – Chairman Dudley opened the floor for nominations of acting chair and vice chair for One-Stop Leadership. Chairman Dudley was the only nominee for Chair and was approved by voice vote as Chairman. Louise Matheny was then the only nominee for Vice Chair and was approved by voice vote. Chairman Dudley announced the result for elected Chairman and Vice Chair to remain. See Attachment 5.2 Election of Officers.

5.3 Review and Approval of Local Strategic Workforce Development Plan for PYs 2013-2017– Reva Bear presented history of Plan and a draft for review of the WIB's Local Strategic Plan. The WIB's Local Plan is aligned with and in support of California's Workforce Investment Board (CWIB) which addresses the State's goals and objectives to meet workforce needs and integrate local business with workforce initiatives. It combines the processes of Strategic Plan and WIB recertification. The Local Plan will be submitted to the county Board of Supervisors on August 20, 2013 upon approval. See Attachment 5.3.

Motion: Patrick McGuire

Second: Gil Stork

Abstained: John Collins

Motion Passed Unanimously

Reports

6.1 Committee Reports

Executive Committee - Chairman Dudley reported the committee meets on months that do not have a full WIB meeting. They are looking for new and qualified Board Members. It was requested that a list be sent out to the Board identifying which fields of Board Members are vacant to recruit.

Business Council – Kirk Coviello reported the committee meets every other month. They are working on a draft strategic local Workforce Development Plan which was needed in order to be in compliance with the State. The Executive Committee moved to approve a drafted plan as there was no full WIB and draft was due July 1, 2013.

One Stop Leadership - Grace Schoch-Manzano informed the Board that they last met on July 8, 2013. It was a planning meeting so members knew what course and direction the committee is headed as it is a full committee. An Ad-Hoc meeting is scheduled to look at metrics and see what indicators of performance can be reported.

Youth Council – Patrick McGuire reported they will be meeting August 14, 2013. They will be looking at membership. He reported 3 youth attended the last meeting. He noted graduation from John Muir Charter School was a success and they are still working on enhancing the youth program utilizing carry-over funds.

Central Coast Collaborative – Reva Bear reported SLO WIB is part of a 6 county WIB collaborative which has conference calls twice a month, meets quarterly and are participating fully within this collaborative. They have been working on performance negotiation and the best way to communicate with the State Board.

Ad Hoc Task Force (iii) Design – Tracy Schiro reported this has been placed on hold due to sequester funding impact but will be picked back up in October. Branding/rebranding effort will be discussed at the September One-Stop Leadership meeting on September 9, 2013.

Introductions were made around the room at this point.

6.2 Administrative Entity Update – Lee Collins reported the administrative entity was under budget for Fiscal Year 2012-2013. He referred to attachment 6.2 to show that approximately 75% of last fiscal year's budget was spent. Due to the first quarter sequester, DSS has picked up operating costs to keep One-Stops operating.

6.3 Provider Reports – John Collins thanked DSS administrative entity who made sure services continued at the One-Stops as the sequester impacted the One-Stop Operator contract. Staff time has been reduced to 95%. Per attachment 6.3a John reported they have met leverage requirements for 2012-2013 by reaching 151% of the requirement, the Integrated Service Delivery (ISD) model was rolled out, 302 Metrix licenses have been issued, and the job seeker academies were held with local press coverage. John reported a kiosk has been placed in the Atascadero Goodwill store for Virtual One-Stop access due to the complete reduction of WIA funding for North County.

Andrew Moreno reported on EVC Business Outreach Services. This is the first year of program operation and it will be implemented again in October. The purpose of their work is Rapid Response business outreach and attachment 6.3b provides a summary of 2012-2013 year accomplishments.

Louise Matheny announced Paso Robles Job Fair will be held on September 18 from 1:30-4:30pm at the Paso Robles Inn Ballroom.

Future Discussion Items:

- **Brown Act Overview**
- **Affordable Healthcare Act Presentation**

Next Meeting: November 7, 2013
8:00-11:00 AM
Business & Career One-Stop
880 Industrial Way, 3rd Floor, San Luis Obispo, CA

Adjournment: Meeting adjourned at 9:40 AM