

WORKFORCE INVESTMENT BOARD
Of San Luis Obispo County

Meeting Minutes

Date: Thursday, August 2, 2012
Time: 8:00 AM
Location: Business and Career Center, 880 Industrial Way, SLO

Present: Carl Dudley, Louise Matheny, Scott Black, John Collins, Lee Collins, Kirk Coviello, Dr. Julian Crocker, Kevin Kuhn, Carol Hatley, Patrick McGuire, Bruce Ray, Grace Schoch-Manzano, Stacey White, Tracy Schiro

Excused: Claire Clark, Aline Graham, Charles Headington, Biz Steinberg, Julianna Winninghoff

Staff: Susan Hoffman (County Council),
Sandra Hernandez (DSS), Maggie Balint (DSS)

Guest: Kathy Marcove (Shoreline), Matthew Green (Cuesta), Jenn Kirn (Cuesta), Bill Barker (Shoreline), Chris Cronin, Sarah Collins, Laura Segura

Call to Order

Chair Carl Dudley called the meeting to order at 8:06 AM. Introductions were done around the room.

Public Comments

No Public Comments

Presentations

- 3.1** Dr. Julian Crocker presented the board members with the SLO County Schools Annual Education Report of 2012. Dr. Crocker discussed items in the report and answered questions from board members. Dr. Crocker emphasized that preschool is the foundation for higher achievement for English learners and that a decline in enrollment in the past 10 years is directly related to fewer births in the County and the price of housing.
- 3.2** Susan Hoffman, County Counsel, presented a handout of the Brown Act. This presentation was a review for the board members, with emphasis on who is subject to the Brown Act, agenda information, the definition of a meeting and additional resources for Brown Act guidelines.

Consent Items

- 4.1** Motion to Approve the February 2, 2012 WIB Meeting minutes. Minutes amended to show that the motion to approve the November 3, 2011 minutes was made by Bruce Ray

Motion: Louise Matheny

Second: Tracy Schiro

Motion passed unanimously

- 4.2** WIA Training Expenditure Policy – The purpose of this policy is to provide guidance in complying with the EDD Directive WSD11-9, implementing Workforce Investment Act (WIA) training expenditure requirements imposed by Senate Bill (SB) 734

Motion: Dr. Julian Crocker

Second: Lee Collins

Motion passed unanimously

Action/Discussion/Information

- 5.1** Budget Update and Review – Lee Collins informed the board that 91.7% of the fiscal budget, through the end of May was spent. Discussion on roll-over funds for disbursement will be at the next meeting, the amounts have not been finalized.
- 5.2** One-Stop Operator Update Reports – John Collins presented the board with a Performance Report and discussed the contents. The report contained information on success stories, major projects, facilities, programs and partnerships and finance information.
- 5.3** Youth Provider Update Report – 128 youth were served in the PY 11/12 with 44 of the youth in school and 55 out of school youth served. Thirty-five of the 44 in school youth received diplomas, twenty-nine of the 44 in school youth were placed in work experience and 45 of the 55 out of school youth were placed in work experience. The pre apprenticeship program enrolled 11 youth with nine finishing, four were offered jobs, three accepted the jobs and one was unable to accept due to transportation issues. The north county job fair had 166 youth attend and the south county job fair had 76 youth attend. The Youth One-Stop Business and Career Center has finished making its website and is now up and running the address is <http://www.youthemploymentslo.org>.
- 5.4** EVC Update – No report at this time
- 5.5** **Committee Reports:**
- Executive – Carl Dudley informed the board that the FORC Committee has been combined with the Executive Committee. This will eliminate any duplication of information and procedures and help move information to the full WIB more efficiently. The Employer Demand Services Committee and the Policy/Program Committee have been dissolved. Carl Dudley went over the roles of the WIB Board, Administrative Entity and the WIB Director as they relate to each other and informed the members of the resignation of Nick Schultz as WIB Director. Carol Hatley has retired from her position at HASLO and so she is resigning as a WIB Member. Carl Dudley presented her with a plaque in recognition of her service to the board.
- One-Stop Leadership – Grace Schoch-Manzano was presented to the board as the new chairperson for the One-Stop Leadership Committee.
- Youth Council – Patrick McGuire shared with the board the intent of the Youth Council Members to go to Monterey County to observe other Youth Programs. Patrick also updated the board on the possibility of housing the John Muir Charter School at the Youth One-Stop location.
- 6.1** Committee Member, Board Member and Staff Member Updates – Information provided during the Executive Committee Report.
- 6.2** Director Recruitment Update – Tracy Schiro informed the board that the county had received 30 applications for the positions of WIA Services Manager. 21 of the applications met the qualifications required but the opening has been extended for one more week.
- CWSN- This system is switching over to a statewide system. Finances for this program have been budgeted through the 1st quarter, anticipating that the state will take over the program by August or September. After the state system is implemented, one extra module will need to be purchased (tracking and in/out module) as it is not provided by the state. \$14,000 has already been budgeted for the purchase of this module.
- CWA Conference-Board Members were sent information regarding the upcoming CWA Conference in Monterey. Any members interested in going can contact the admin entity for conference registration and prequalification of expenses.
- Unified Branding Update-

Future Discussion Items:

Asset Mapping Presentation

Next Meeting:

November 1, 2012

8:00-11:00 AM

Business & Career One-Stop

880 Industrial Way, 3rd Floor, San Luis Obispo, CA

Adjournment: Carl Dudley thanked the board members for attending.
Meeting was adjourned at 9:40AM