

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County
EXECUTIVE COMMITTEE MEETING MINUTES**

Date: Wednesday, January 11, 2017
Time: 8:00 AM – 10:00 AM
Location: America's Job Center of California, 880 Industrial Way, San Luis Obispo

Present: Carl Dudley, Louise Matheny, Patrick McGuire, Scott Black
Absent: Kirk Coviello, Pam Avila
Staff: Tammy Aguilera, Dawn Boulanger, Timothy Siler, Michael Coughlin
Guest: Danielle Stock, Allison Schiavo, Devin Drake

1. Call to Order:

Chair Carl Dudley: called the meeting to order at 8:00 A.M. **Quorum.**

2. Public Comment:

Chair Dudley: opened the floor to public comment without response.

3. Introduction of the New Department of Social Services Director

Chair Dudley: introduced the new Department of Social Services Director, Devin Drake.

4. Consent Items:

- 4.1 Approve the Workforce Development Board (WDB) member appointment for submittal to the San Luis Obispo County Board of Supervisors
- 4.2 Approve appointment of Maria Flores-Jimenez to the Services and Strategies Committee
- 4.3 Approve of the October 12, 2017 Minutes

The Committee approves consent items 4.1, 4.2, and 4.3.

Motion: Louise Matheny

Second: Scott Black

Abstentions: None

Motion Passed Unanimously

5. Information/Discussion/Action Items:

- 5.1 **Approve budget adjustment recommendation to add \$60,000.00 to WIOA Adult Funds to AJCC Contract**

Dawn Boulanger (staff) reviewed and recommended the item, which is available as part of the agenda.

Motion: Louise Matheny

Second: Scott Black

Abstentions: None

Motion Passed Unanimously

Chair Dudley: opened the floor to public comment without response.

6. Reports:

Chairman's Report: Chair Dudley stated that he is continuing to meet the WDB Director, Tammy Aguilera, monthly, and that he and Tammy are planning to attend a Department of Labor meeting at the end of February.

Business Council Report: In Business Council Chair Pam Avila's absence, Tammy Aguilera (staff) noted that there is a Business Council meeting January 31, 2017, and the council will be reviewing the Business Survey by industry clusters and discuss the Council's goals.

Services and Strategies Committee Report: Scott Black stated that the Services and Strategies Committee has had two meetings and have approved the Committee's charter. Mr. Black stated that the discussions at the Committee's meetings have centered on member outreach, and the Committee will be meeting monthly through June. Mr. Black also noted the next committee meeting is February 7, 2017.

Staff Report: Tammy Aguilera (staff) noted that on January 18, 2017, WDB staff will put out the Local and Regional Plan for public comment, present it to the WDB Meeting February 02, 2017, and present the Plan at the Executive Committee in March for final approval. Ms. Aguilera also stated that the Slingshot Healthcare business engagement has begun, and the nursing officers from the hospitals have begun meeting and discussing goals. Ms. Aguilera also noted that Dawn Boulanger (staff) is working on part two of the WIOA MOU amongst partners of the America's Job Center of California (AJCC) which addresses cost sharing.

7. Administrative Entity Updates:

7.1 Receive and Review Fiscal Agent's Budget Update

Tammy Aguilera (staff) presented the update to the Committee, which is available as part of the agenda.

Chair Dudley: opened the floor to public comment without response.

8. Board Member Updates:

Chair Dudley: opened the floor to updates from the Committee membership.

Scott Black, Patrick McGuire, Louise Matheny, and Carl Dudley: speak

9. Next Meeting:

Wednesday, March 8, 2017, 8:00am-10:00am
880 Industrial Way,
San Luis Obispo, CA

10. Adjournment:

Chair Dudley: adjourned the meeting at 8:50 A.M.

I, Timothy Siler, Clerk of the Executive Committee of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Tuesday, January 11, 2017 by the Executive Committee of the Workforce Development Board of San Luis Obispo County.

Timothy Siler, Executive Committee Clerk

Dated: January 11, 2017