

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County
EXECUTIVE COMMITTEE MEETING MINUTES**

Date: Wednesday, October 12, 2016
Time: 8:00 AM – 10:00 AM
Location: America's Job Center of California, 880 Industrial Way, San Luis Obispo

Present: Carl Dudley, Kirk Coviello, Louise Matheny
Excused: Pam Avila, Patrick McGuire
Staff: Tammy Aguilera, Dawn Boulanger, Timothy Siler, Michael Coughlin
Guest: Danielle Stock

1. Call to Order:

Chair Carl Dudley: called the meeting to order at 8:04 A.M. **Quorum.**

2. Public Comment:

Chair Dudley: opened the floor to public comment without response.

3. Presentations:

3.1 Program Year (PY) 2015-2016 Performance Results

Tammy Aguilera (staff) presented the item, which is available as part of the agenda. Ms. Aguilera noted that, upon approval by the Executive Committee

4. Consent Items:

4.1 Approve the June 8, 2016 Minutes

The Committee approves consent item 3.1.

Motion: Louise Matheny

Second: Kirk Coviello

Abstentions: None

Result: Motion Passed Unanimously

5. Information/Discussion/Action Items:

5.1 Approve Selection Committee's Recommendation for Vendor Selection and direct the Administrative Entity to commence contract negotiations and contract development for PY 16-17 Rapid Response Services Provider

Dawn Boulanger (staff) presented the item, which is available as part of the agenda, and a handout, which is available as an addendum to the agenda. Ms. Boulanger noted that Administrative Entity will present for approval a draft Scope of Work and projected budget to the Workforce Development Board at the November 03, 2016 meeting prior to submission to the Board of Supervisors.

Chair Dudley: opened the floor to public comment without response.

The Committee approves the Selection Committee's Recommendation for Vendor Selection and directs the Administrative Entity to commence contract negotiations and contract development for PY 16-17 Rapid Response Services Provider.

Motion: Louise Matheny

Second: Kirk Coviello

Abstentions: None

Result: Motion Passed Unanimously

6. Reports:

Chairman's Report: Chair Dudley noted that Lee Ferrero, who was a previous director of the Private Industry Council, has been placed in the Manse on Marsh, assisted living home.

Business Council (BC): In BC Chair Pam Avila's absence, Tammy Aguilera (staff) stated that the BC received and reviewed the responses to the Business Engagement Questionnaire. Additionally, Ms. Aguilera noted that the questionnaire received over one hundred responses, making it one of the most successful questionnaires produced by the WDB.

Staff Report: Tammy Aguilera (staff) noted that the staff is currently working on the Healthcare Sling Shot Convening, which will be held on October 21, 2016 at the Family Care Network facility.

Administrative Entity Updates:

6.1 Receive and Review Fiscal Agent's Budget Update

Tammy Aguilera (staff) presented the update to the Committee, which is available as part of the agenda.

7. Board Member Updates:

Chair Dudley: opened the floor to updates from the Committee membership.

Carl Dudley and Louise Matheny: speak

8. Next Meeting:

December 14, 2016 - 8:00 A.M.
America's Job Center of California
880 Industrial Way, 3rd Floor Conference Room, San Luis Obispo, CA

9. Adjournment:

Chair Dudley: adjourned the meeting at 9:08 A.M.

I, Michael J. Coughlin, Clerk of the Workforce Development Board of San Luis Obispo, and its committees, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Wednesday, October 12, 2016 by the Executive Committee of the Workforce Development Board of San Luis Obispo County.

Michael J. Coughlin, Workforce Development Administrative Support

Dated: November 1, 2016