

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County**
(Formerly Known as the Workforce Investment Board)

EXECUTIVE COMMITTEE MINUTES

Date: Wednesday, July 8, 2015
Time: 8:00 AM
Location: America's Job Center of California, 880 Industrial Way, San Luis Obispo

Present: Carl Dudley, Kirk Coviello, Louise Matheny, Pam Avila
Excused: Patrick McGuire, Grace Schoch-Manzano
Staff: Reva Bear, Dawn Boulanger, Sarah Hayter, Marisol Garcia, Leslie Kraut, Michael Coughlin, Lee Collins
Guest: David Ryal, Danielle Christensen, Allison Schiavo

1. Call to Order:

Chair Carl Dudley: called the meeting to order at 8:00 A.M. **Quorum.**

2. Public Comment:

Chair Dudley: opened the floor to public comment without response.

3. Presentations:

3.1 Countywide Employer and Job Seeker Services for PY15-16

Dawn Boulanger (Staff) presented a demographic overview of San Luis Obispo, entitled "Guiding America's Job Center of California (AJCC) Community-Based Services", which is available as an addendum to the agenda. Allison Schiavo (Goodwill) presented the new community-based service delivery model for the AJCC, which is available as an addendum to the agenda.

Chair Dudley: opened the floor to public comment.

Lee Collins (DSS) – speaks

The Committee noted that the demographic data from the City of San Luis Obispo has been greatly impacted by the presence of California Men's Colony (CMC) and Cal Poly, recommending that staff explore the possibility of excluding those populations from future demographic reports.

3.2 Workforce Development Board Ad-Hoc Committee Recommendations

Reva Bear (Staff) presented the Ad-Hoc Committee's recommendations, which is available as an addendum to the agenda, noting that the recommendations include changes to the membership composition, standing committees and bylaws of the Workforce Development Board (WDB).

Chair Dudley: opened the floor to public comment without response.

4. Consent Items:

4.1 Approve the June 17, 2015 Minutes

Motion: Louise Matheny
Second: Kirk Coviello
Abstentions: Pam Avila
Result: Motion Passed

5. Information/Discussion/Action Items:

5.1 Review and Approve PY15-16 Subgrant Agreement with the State of California for Receipt of WIOA Youth funds in the amount of \$721,509

Ms. Boulanger presented the action item, which is available as part of the agenda, noting that the item is scheduled for consideration and execution by the San Luis Obispo County Board of Supervisors at its July 21, 2015 meeting.

Chair Dudley: opened the floor to public comment without response.

The Committee approves the subgrant agreement with the State of California for the receipt of \$721,509 in Workforce Innovation and Opportunity Act (WIOA) Youth funds for the 2015-16 program year.

Motion: Louise Matheny

Second: Kirk Coviello

Abstentions: Pam Avila

Result: Motion Passed

5.2 Receive Appointment Notice of Pam Avila to Business Council Chairperson

Chair Dudley notified the Committee that he has appointed Pam Avila to replace Kirk Coviello (Member) as Chairperson of the Business Council, adding that Pam Avila will also serve as a member of the Executive Committee. Additionally, Chair Dudley thanked Member Coviello for his service as Business Council Chair, presenting him with an award in appreciation, noting that Member Coviello will now serve as Vice-Chair of the Executive Committee.

Chair Dudley: opened the floor to public comment without response.

6. Reports:

Chairman's Report: Chair Dudley stated that the Workforce Investment Board would like to send a member to the upcoming California Workforce Association's Meeting of the Minds Conference in September.

Administrative Entity Updates:

6.1 Receive and Review Fiscal Agent's Budget Update

Lee Collins (DSS) presented the update to the Committee.

7. Next Meeting:

September 9, 2015
8:00 a.m.
America's Job Center of California
880 Industrial Way, 3rd Floor Conference Room
San Luis Obispo, CA

8. Adjournment:

Chair Dudley: adjourned the meeting at 9:28 A.M.

I, Michael J. Coughlin, Administrative Support Clerk of the Workforce Development Board of San Luis Obispo, and its committees, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Wednesday, July 8, 2015 by the Executive Committee of the Workforce Development Board of San Luis Obispo County.

Michael J. Coughlin, Workforce Development Administrative Support

Dated: July 16, 2015