

**WORKFORCE INVESTMENT BOARD
Of San Luis Obispo County**

EXECUTIVE COMMITTEE MINUTES

Date: Wednesday, April 8, 2015
Time: 8:00 AM
Location: America's Job Center of California, 880 Industrial Way, San Luis Obispo

Present: Carl Dudley, Kirk Coviello, Louise Matheny, Patrick McGuire, Grace Schoch-Manzano
Excused: None
Staff: Reva Bear, Dawn Boulanger, Marisol Garcia, Leslie Kraut, Michael Coughlin
Guest: Allison Schiavo (Goodwill), Danielle Christensen (Henkels & McCoy)
Dr. Martin L. Meltz

1. Call to Order:

Chair Carl Dudley: called the meeting to order at 8:00 A.M. **Quorum.**

2. Public Comment:

Chair Dudley: opened the floor to public comment without response.

3. Presentation:

3.1 WDB Membership and Bylaws Ad-hoc Committee Report

Reva Bear (staff) presented the report, which is available as an addendum to the agenda. Ms. Bear outlined the tasks of the ad-hoc committee which include proposing the membership composition of the Workforce Development Board (WDB), proposing standing committees of the WDB and proposing a timeline for transition from the Workforce Investment Board (WIB) to the WDB. Ms. Bear stated that the WDB Membership and Bylaws Ad-hoc Committee will meet again before the May 7, 2015 WIB meeting.

Chair Dudley: opened the floor to public comment without response.

4. Consent Items:

- 4.1 Approve the March 11, 2015 Minutes
- 4.2 Appoint DJ Pittenger to the Youth Council
- 4.3 Appoint Dr. Martin L. Meltz to the Youth Council

The Committee approves consent items 4.1, 4.2 and 4.3.

Motion: Louise Matheny

Second: Grace Schoch-Manzano

Abstentions: None

Result: Motion Passed Unanimously

5. Information/Discussion/Action Items:

5.1 Receive Update on PY 15-16 AJCC Service Design

Dawn Boulanger (staff) presented the informational item, which is available as an addendum to the agenda, describing the changes to the AJCC Service Delivery Model that will be necessitated by the upcoming regulatory changes.

Chair Dudley: opened the floor to public comment.

Allison Schiavo (Goodwill) - speaks

The Committee recommends that, under the new service delivery model, the service providers and staff continue to emphasize innovation over regulation with regards to services and service delivery.

5.2 Review and Approve Draft PY 15-16 WIOA Youth Services Contract Scope of Work and Budget

Ms. Boulanger presented the action item, which is available as part of the agenda, stating that the contract is currently a draft utilizing a projected budget. The finalized Youth Services allocation is expected in May 2015. Ms. Boulanger noted that upon the Executive Committee's approval, the contract will be presented to the County Board of Supervisors for final approval and awarding of the contract.

Chair Dudley: opened the floor to public comment.

Dr. Martin L. Meltz - speaks

The Committee approves the draft PY 15-16 WIOA Youth Services Contract Scope of Work and Budget.

Motion: Patrick McGuire

Second: Kirk Coviello

Abstentions: None

Result: Motion Passed Unanimously

6. Reports:

Chairman's Report: Chair Dudley stated that he attended a presentation of the Economic and Workforce Analysis Report in Paso Robles, which was well received. Additionally, Chair Dudley spoke briefly about the planned Cal Poly expansion.

Committee Reports:

Youth Council (YC): Patrick McGuire (Member) stated that the YC met on March 11, 2015 but did not reach quorum. The YC meeting scheduled for April was cancelled and the next meeting is scheduled for June 10, 2015 at 4:00 pm.

Business Council (BC): Kirk Coviello (Member) noted that the next BC meeting will be held on Tuesday, April 21, 2015 at 9:00 am.

Administrative Entity Updates:

6.1 Receive and Review Fiscal Agent's Budget Update

In Lee Collin's absence, Ms. Bear presented the update to the Committee.

7. Next Meeting:

Please Note: The June 10, 2015 Executive Committee Meeting has been rescheduled and will now be held on June, 17, 2015

June 17, 2015

8:00 a.m.

America's Job Center of California
880 Industrial Way, 3rd Floor Conference Room
San Luis Obispo, CA

8. Adjournment:

Chair Dudley: adjourned the meeting at 9:24 A.M.

I, Michael J. Coughlin, Administrative Support Clerk of the Workforce Investment Board of San Luis Obispo, and its committees, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Wednesday, April 8, 2015 by the Executive Committee of the Workforce Investment Board of San Luis Obispo County.

Michael J. Coughlin, WIB Administrative Support

Dated: April 15, 2015