



VISION: The Workforce needs of employers and job seekers in San Luis Obispo County are met.

Workforce Development Board
BUSINESS COUNCIL MEETING AGENDA

Date: Tuesday, January 31, 2017
Time: 9:00 AM – 10:30 AM
Location: 3563 Empleo ST, San Luis Obispo, CA – Conference Room 1

MEMBERS:

Pam Avila
Chair
Sierra Summit Group

Dawn Hinchman
Vice Chair
Central Coast STEM
Collaborative

John Cascamo
Cuesta College

Chuck Jehle
Mission Community
Services Corp.

Allison Schiavo
Goodwill Central
Coast / AJCC

Michael Specchierla
County Office of
Education

Verena Latona-
Talhman
Cannon Corporation

- 1. Call to Order and Introductions Avila
2. Public Comment
3. Consent Items: Avila
3.1 Approve the October 31, 2016 Minutes
4. Action/Information/Discussion: Avila
4.1 Discuss Business Survey clusters -Discussion Item
4.2 Update on Healthcare Slingshot -Information/Discussion Item Siler
5. Board Member Updates:
6. Next Meeting: Thursday, February 16, 2017 America's Job Center of California, 880 Industrial Way, San Luis Obispo
7. Adjournment

Public Comment: Members of the public may address the committee on items appearing on the agenda. The public may also address items of interest to the committee which are within the jurisdiction of the WDB. However, in compliance with Government Code section 64954.3(a), the committee shall take no action on any item not appearing on the agenda. Speakers are asked to limit their remarks to a maximum of three minutes.

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**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County
BUSINESS COUNCIL MEETING MINUTES (Draft)**

Date: Monday, October 31, 2016
Time: 2:30 p.m.
Location: Department of Social Services, 3433 South Higuera ST, San Luis Obispo, CA

Present: Pam Avila, Dawn Hinchman, Allison Schiavo, Michael Specchierla, Verena Latona-Tahlman
Absent: John Cascamo, Chuck Jehle
Staff: Tammy Aguilera, Dawn Boulanger, Timothy Siler, Michael Coughlin

1. Call to Order:

Chair Pam Avila: called the meeting to order at 2:37 P.M. **Quorum.**

2. Public Comment:

Chair Avila: opened the floor to public comment. Dawn Hinchman (member) provided the committee a handout which is available as an addendum to the agenda.

3. Consent Items:

- 3.1** Approval of the August 18, 2016 Minutes
Motion: Michael Specchierla
Second: Allison Schiavo
Abstentions: None
Motion Passed Unanimously

4. Information/Discussion/Action Items:

4.1 Review and Discuss Survey Results from the Business Outreach Questionnaire

Chair Avila and Tammy Aguilera (staff) reviewed and discussed survey results from the Business Outreach Questionnaire which is available as an addendum to the agenda.

Chair Avila: opened the floor to public comment without response.

5. Next Meeting:

Thursday, December 15, 2016
880 Industrial Way,
San Luis Obispo, CA

6. Adjournment:

Chair Avila: adjourned the meeting at 3:31 P.M.

I, Timothy Siler, Clerk of the Business Committee of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Thursday, August 18, 2016 by the Business Council of the Workforce Development Board of San Luis Obispo County.

Timothy Siler, Business Committee Clerk

Dated: November 9, 2016

**Business Council
DISCUSSION ITEM
January 31, 2017**

AGENDA ITEM NUMBER: 4.1

ITEM: Discuss Results of Business Survey

ACTION REQUIRED: None

SUMMARY NARRATIVE:

On February 25, 2016 the Workforce Development Board (WDB) Business Council discussed strategies for determining employer needs and addressing skills gaps. An ad hoc committee was created by Chair Avila, appointing Sarah Hayter, Michael Specchierla, and John Cascamo to design a strategy to engage employers and target resources based on employer identified needs. The Business Council developed, released, and gathered results from the Business Outreach Questionnaire created through this committee.

The Business Council sought employer input on the skills, education and training desired when hiring or promoting employees, to collect information regarding employer needs for trained employees, and to provide information on what types of trainings would be beneficial to businesses to meet workforce needs in the future. Along with feedback from other employers, the survey responses provided data that allows the WDB to ensure its education and training efforts are aligned with industry needs. All responses were confidential.

Responses to the survey were received throughout the months of August and September. Results of the survey were brought to the October 31, 2016 Business Council meeting; the survey was sorted by industry cluster, to enable a more targeted discussion. The industry clusters are as follows: Uniquely SLO, Building, Design, and Construction, Healthcare, Knowledge and Innovation, Specialized Manufacturing, and Green Energy.

BUDGET/FINANCIAL IMPACT:

No current fiscal impact.

STAFF COMMENTS:

WDB staff brings this item to the Business Council to continue the discussion that began at the October 31, 2016 Business Council meeting and develop strategies determining employer needs and addressing skills gaps.

HANDOUTS DISTRIBUTED AT THE MEETING

Discuss Results of Business Survey

**Business Council
DISCUSSION ITEM
January 31, 2017**

AGENDA ITEM NUMBER: 4.2

ITEM: Update on Healthcare Slingshot

ACTION REQUIRED: None

SUMMARY NARRATIVE:

Under the Slingshot Initiative, Santa Cruz, Monterey, San Luis Obispo, and Santa Barbara Counties are focused on business engagement with the Healthcare Industry. This cluster was selected as it is well-represented across the four counties, is growing, and provides opportunities for income mobility for the workforce. Each county began by organizing businesses in the healthcare cluster locally, identifying local priorities, and mobilizing for action locally or regionally if there are shared priorities with other counties.

San Luis Obispo County launched their first Healthcare Slingshot meeting on 10/21/2016. After the initial meeting, there have been three monthly meetings of the Central Coast Chief Nursing Officers Consortium (CNOs). This group began convening on their own and have had John Melville, our mentor for Slingshot, facilitate three of their meetings to help establish goals for the CNOs. The Nursing Consortium is tasked with determining how best to address the acute need for nurses in the San Luis Obispo County region and has agreed on three priority actions: creation of a regional specialty nurse registry, a major expansion of the local nursing education capacity, and creation of a regional nursing mutual support network.

The Consortium last met on January 17, 2017 and continued the discussion on what the topics of a student support network, graduate nursing residency program, and nursing registry model may look like. Their next steps are looking at the three main ideas and coming up with the details of how to make them work through shared project management documents then meeting up in another 30 days to discuss it further.

BUDGET/FINANCIAL IMPACT:

No current fiscal impact.

STAFF COMMENTS:

The Nursing Consortium will continue to work outside of the scheduled monthly meetings with guidance from Susan Marscellas until the next meeting.