

**WORKFORCE DEVELOPMENT BOARD  
of San Luis Obispo County  
BUSINESS COUNCIL MEETING MINUTES**

**Date:** Monday, October 31, 2016  
**Time:** 2:30 p.m.  
**Location:** Department of Social Services, 3433 South Higuera ST, San Luis Obispo, CA

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**Present:** Pam Avila, Dawn Hinchman, Allison Schiavo, Michael Specchierla, Verena Latona-Tahlman  
**Absent:** John Cascamo, Chuck Jehle  
**Staff:** Tammy Aguilera, Dawn Boulanger, Timothy Siler, Michael Coughlin

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**1. Call to Order:**

**Chair Pam Avila:** called the meeting to order at 2:37 P.M. **Quorum.**

**2. Public Comment:**

**Chair Avila:** opened the floor to public comment. Dawn Hinchman (member) provided the committee a handout which is available as an addendum to the agenda.

**3. Consent Items:**

- 3.1** Approval of the August 18, 2016 Minutes  
Motion: Michael Specchierla  
Second: Allison Schiavo  
Abstentions: None  
**Motion Passed Unanimously**

**4. Information/Discussion/Action Items:**

**4.1 Review and Discuss Survey Results from the Business Outreach Questionnaire**

Chair Avila and Tammy Aguilera (staff) reviewed and discussed survey results from the Business Outreach Questionnaire which is available as an addendum to the agenda.

**Chair Avila:** opened the floor to public comment without response.

**5. Next Meeting:**

Thursday, December 15, 2016  
880 Industrial Way,  
San Luis Obispo, CA

**6. Adjournment:**

**Chair Avila:** adjourned the meeting at 3:31 P.M.

I, Timothy Siler, Clerk of the Business Committee of the Workforce Development Board of San Luis Obispo, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Thursday, August 18, 2016 by the Business Council of the Workforce Development Board of San Luis Obispo County.

Timothy Siler, Business Committee Clerk

Dated: November 9, 2016