

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County
BUSINESS COUNCIL MEETING MINUTES**

Date: Thursday, August 18, 2016
Time: 9:00 a.m.
Location: America's Job Center of California, 880 Industrial Way, San Luis Obispo, CA

Present: Pam Avila, John Cascamo, Dawn Hinchman, Chuck Jehle, Allison Schiavo, Michael Specchierla Verena Latona-Tahlman
Absent: Verena Latona-Tahlman
Staff: Tammy Aguilera, Sarah Hayter, Marisol Garcia, Michael Coughlin

1. Call to Order:

Chair Pam Avila: called the meeting to order at 9:00 A.M. **Quorum.**

2. Public Comment:

Chair Avila: opened the floor to public comment without response.

3. Consent Items:

- 3.1** Approval of the June 16, 2016 Minutes
Motion: Dawn Hinchman
Second: John Cascamo
Abstentions: None
Motion Passed Unanimously

4. Information/Discussion/Action Items:

4.1 Receive Update on Development of Business Outreach Questionnaire

Chairperson Pam Avila presented a final draft version of the Business Outreach Questionnaire, which is available as an addendum to the agenda, requesting input from the Business Council.

Chair Avila: opened the floor to public comment without response.

4.2 Receive Update of the Business Council Goals for PY 15/16 and Discuss the Business Council Goals for PY 16/17

Tammy Aguilera (staff) and Sarah Hayter (staff) presented a color coded table outlining the Business Council's goals, strategies and activities for Program Year (PY) 15/16, which is available as an addendum to the agenda. Additionally, Ms. Aguilera and Ms. Hayter requested input from the Business Council related to developing the PY 16/17 goals.

Chair Avila: opened the floor to public comment without response.

5. Next Meeting:

Thursday, October 20, 2016
880 Industrial Way, 3rd Floor Conference Room
San Luis Obispo, CA

6. Adjournment:

Chair Avila: adjourned the meeting at 10:28 A.M.

I, Michael J. Coughlin, Administrative Support Clerk of the Workforce Development Board of San Luis Obispo, and its committees, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Thursday, August 18, 2016 by the Business Council of the Workforce Development Board of San Luis Obispo County.

Michael J. Coughlin, Workforce Development Administrative Support

Dated: September 1, 2016