

**WORKFORCE DEVELOPMENT BOARD
of San Luis Obispo County
BUSINESS COUNCIL MEETING MINUTES**

Date: Thursday, June 16, 2016
Time: 9:00 a.m.
Location: America's Job Center of California, 880 Industrial Way, San Luis Obispo, CA

Present: Pam Avila, John Cascamo, Dawn Hinchman, Chuck Jehle, Allison Schiavo, Verena Latona-Tahlman, Thomas Wood
Absent: Phillip Koziel, Michael Specchierla
Guests: Keith Stanhill, Stacy Church
Staff: Tammy Aguilera, Sarah Hayter, Marisol Garcia, Michael Coughlin

1. Call to Order:

Chair Pam Avila: called the meeting to order at 9:00 A.M. **Quorum.**

2. Public Comment:

Chair Avila: opened the floor to public comment without response.

3. Presentations:

3.1 Health Services Industry Spotlight – Challenges Facing Employers

Keith Stanhill (Chief HR Officer, Twin Cities Hospital) presented an overview of the challenges facing the local healthcare industry with finding and retaining qualified workers, which is available as part of the agenda.

Chair Avila: opened the floor to public comment without response.

4. Consent Items:

4.1 Approval of the February 25, 2016 Minutes

Motion: John Cascamo
Second: Thomas Wood
Abstentions: None

Motion Passed Unanimously

5. Information/Discussion/Action Items:

5.1 Receive Slingshot Update

Tammy Aguilera (Staff) presented the discussion item, providing an update of the Central Coast's Slingshot design process, which is available as part of the agenda.

Chair Avila: opened the floor to public comment.

Keith Stanhill: speaks.

5.2 Receive Update on Development of Business Outreach Questionnaire

Chairperson Pam Avila presented a draft version of the Business Outreach Questionnaire, which is available as an addendum to the agenda, requesting input from the Business Council. Additionally, Chair Avila thanked the members of the Business Outreach Questionnaire Ad Hoc Committee for their assistance in compiling the questionnaire.

Chair Avila: opened the floor to public comment without response.

The Council directs the Ad Hoc Committee to finalize and begin distributing the Business Outreach Questionnaire.

Motion: John Cascamo
Second: Verena Latona-Tahlman
Abstentions: None

Motion Passed Unanimously

5.3 Receive Rapid Response Update

Sarah Hayter (Staff) presented the update, which is available as part of the agenda, noting that there have been a total 22 responses to date in Program Year (PY) 15/16. Additionally, Ms. Hayter provided the Business Council with marketing materials that are used for Rapid Response, which are available as part of the agenda.

Chair Avila: opened the floor to public comment without response.

6. Next Meeting:

Thursday, ~~April 21, 2016~~ **August 18, 2016**
880 Industrial Way, 3rd Floor Conference Room
San Luis Obispo, CA

7. Adjournment:

Chair Avila: adjourned the meeting at 10:43 A.M.

I, Michael J. Coughlin, Administrative Support Clerk of the Workforce Development Board of San Luis Obispo, and its committees, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Thursday, June 16, 2016 by the Business Council of the Workforce Development Board of San Luis Obispo County.

Michael J. Coughlin, Workforce Development Administrative Support

Dated: July 12, 2016