

**WORKFORCE DEVELOPMENT BOARD  
of San Luis Obispo County**  
(Formerly Known as the Workforce Investment Board)

**BUSINESS COUNCIL MINUTES**

**Date:** Tuesday, August 18, 2015  
**Time:** 9:00 a.m.  
**Location:** Department of Social Services, 3433 South Higuera Street, 1st Floor, Room 101

**Present:** Pam Avila, Dawn Hinchman, John Cascamo, Chuck Jehle, Phillip Koziel, Verena Latona-Tahlman, Thomas Wood  
**Excused:** Kevin Kuhn, Allison Schiavo  
**Guests:** Kirk Coviello  
**Staff:** Reva Bear, Sarah Hayter, Michael Coughlin

**1. Call to Order:**

**Chair Pam Avila:** called the meeting to order at 9:07 A.M. **Quorum.**

**2. Public Comment:**

**Chair Avila:** opened the floor to public comment without response.

**3. Consent Items:**

**3.1** Approval of June 16, 2015 Minutes  
 Motion: Thomas Wood  
 Second: Verena Latona-Tahlman  
 Abstentions: None  
**Motion Passed Unanimously**

**4. Information/Discussion/Action Items:**

**4.1 Discussion and Data Review to Identify and Select Industry Sector for PY 15-16 Activities**

Reva Bear (Staff) presented the discussion/action item, which is available as part of the agenda, noting that the item is the conclusion of a discussion started at the June 16, 2015 Business Council (BC) meeting and continued with a Data Review Webinar on July 28, 2015, which is available as an addendum to the agenda.

**Chair Avila:** opened the floor to public comment.

**Kirk Coviello:** speaks

The Council recommended selecting two industry sectors of focus for PY 15-16 activities.

**Chair Avila:** instructed the BC Members to rank the four industry sectors by level of importance and requested a roll call of the results:

	Building Design & Construction	Health Services	Specialized Manufacturing	Information, Communication & Technology
Pam Avila	3	1	2	4
Dawn Hinchman	4	2	3	1
John Cascamo	1	3	2	4
Chuck Jehle	2	1	4	3
Phillip Koziel	4	1	2	3
Verena Latona-Tahlman	1	2	3	4
Thomas Wood	4	1	3	2
<b>Total Score</b>	<b>19</b>	<b>11</b>	<b>19</b>	<b>21</b>
<i>All items were ranked on level of importance. 1= Most Important, 4= Least Important</i>				

The Council selected Health Services, Specialized Manufacturing, and Building Design & Construction as the industry sectors of focus for PY 15-16 activities.

#### **4.2 Discussion and Development of PY 15-16 Goals**

Due to time constraints, this item was held over for discussion at the October 20, 2015 meeting.

#### **5. Next Meeting:**

Department of Social Services  
3433 S. Higuera Street, First Floor, Room 101  
San Luis Obispo, CA

#### **6. Adjournment:**

**Chair Coviello:** adjourned the meeting at 10:39 A.M.

I, Michael J. Coughlin, Administrative Support Clerk of the Workforce Development Board of San Luis Obispo, and its committees, do hereby certify that the forgoing is a fair statement of the proceedings of the meeting held Tuesday, August 18, 2015 by the Business Council of the Workforce Development Board of San Luis Obispo County.

Michael J. Coughlin, Workforce Development Administrative Support

Dated: August 28, 2015